

PAYMENT METHOD DESIGNATION EXTENSION OFFICE INSTRUCTIONS





- 1. Log into 4-H CONNECT.
- 2. Click the [Enrollment] tab.
- 3. Click the [Options] icon.
- 4. Scroll down to the [Payment Methods] section.
- 5. Click the checkbox next to the payment methods to display for a family.
- 6. Click the [Save] button.

Notes:

- The electronic payment options will only show up for a family who is logged in using their email address and their password. Manager logins WILL NOT be able to see these options.
- 2. The 4-H Check option will appear for any manager who is logged in through the county account. (Even if the county has turned this option off)

