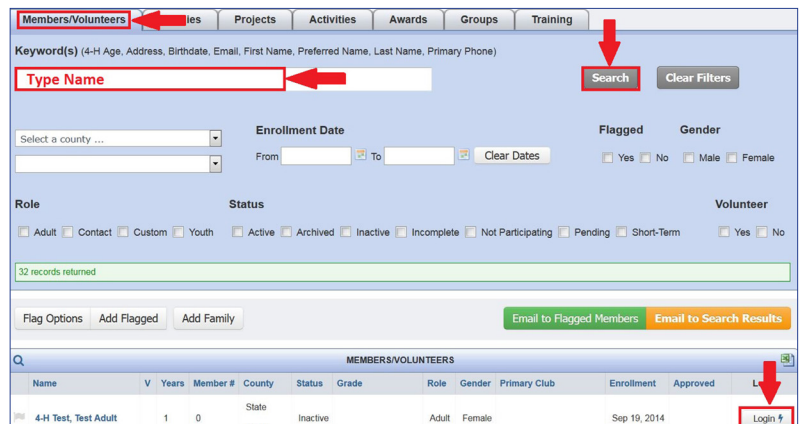




1. Log into 4-H CONNECT.
2. Click the [Enrollment] tab.
3. Click the [Search] Icon.
4. Click on the [Members/Volunteers] tab.
5. Type in the first, last, or full name in the keywords area.
6. Click the [Search] button.
7. Click the [Login] button beside the person's name.



8. Locate the member from the Member/Volunteer List.
9. Click the [Edit] button beside the member.



10. Select the new family name/address from the “Move A Current Member To A Different Family” drop-down menu on the Manager Control Panel.
11. Click the [Login To New Family] checkbox.
12. Click the [Change Family] button.

